

Care Plan > A Job Description for the Care Partner

What

- What is the expectation of the caregiver?
- What would the client like the caregiver to accomplish during their shift?
- Remember: to ask for specifics and get examples.

How

- How will the caregiver complete what the client wants?
- What supplies are needed to complete the required tasks?
- Ask yourself: Do the tasks fit our scope of services within our license?

When

- When does the client want us to complete the task?
- Does the client want the caregiver to ask before starting the task?

Why

- Why do we do what we do?
- Reminder: explain why we do what we do to further emphasize the safety and goals of every client.

To have a proactive caregiver you must write proactive statements.

How to Get Action Statements

- Can you tell me what you want the caregiver to do when they walk in?
- When you say “x”, can you please give me an example of what you mean?
- Can you show me how you would like “x” completed?

Wrong	Bad	Good
Occasionally check to see if client is wet and change undergarments.	Check to see if client is wet and change undergarments.	Check every two hours for bowel incontinence. Change when undergarment is soiled. Undergarments are located in closet by the bathroom.